



## AP 6-300 – SCHOOL FEES

### BACKGROUND

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The Division may establish fees with respect to instructional supplies and materials.

### PROCEDURES

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- All fees must be levied in accordance with the Manitoba Public Schools Fee Policy.
- The Superintendent will annually review instructional supplies and materials fees to be charged at the school level, as part of the budget process.
- Schools will collect and be credited the fees as part of their revenue.
- Students who registered after the commencement of the school year or semester or who leave prior to the end of the school year or semester will be charged or refunded the fee on a pro-rated basis.
- Schools are authorized to establish additional fees for a course, activity, project or item, on a cost recovery basis only.

See Costs to Parents/Guardians AP 6-301

Reference:

The Public Schools Act, Sections 41(1)(n), 48(1)(f)(h)(j)&(w), 73, 75  
School Administrators Handbook Topic U1

**Adopted:** August 2009